THE AMICUS

North Carolina Paralegal Association, Inc. P.O. Box 36264, Charlotte, NC 28236-6264

April, 2002 www.ncparalegal.org

CHAIRMAN'S REPORT

Belinda T. Pruitt, CLAS (336) 227-8851(w) btp@vernonlaw.com

In this the first issue of THE AMICUS for the 2002-2003 year, I want to introduce you to each of the District Directors throughout the state as well as myself, your new Chairman of the Board. I am very excited about this new role with NCPA and I have big plans! I want YOU included in those plans and hope that you will feel free to contact me with any concerns and suggestions. Plan to take an active role in NCPA this year. We have a wonderful association. We want to take every opportunity to share our talents and support those who are entering this profession. We are only as strong as our membership. Get involved today!

PRESIDENT'S REPORT

Theresa (Terry) Irvin, CLA (704) 388-7030 (w) theresa.irvin@bankofamerica.com

Thank you for the confidence you have shown in reelecting me for a second term. I have learned a great deal during the past twelve months that will enable me to serve you better this year. It has been exciting getting members actively involved in this organization. They bring fresh ideas to the table and further ignite the passion in those already involved. It is truly an honor and a privilege serving you in this capacity. I talked with many of you at the annual seminar and encourage you to write, call or e-mail your concerns and suggestions. We have an energetic and talented group of Officers, Directors and Committee Chairs. The coming year is sure to be fun and prosperous!

MARK YOUR CALENDARS . . .

April 27, 2002	E/C Board Meeting in Burlington, NC
May 15, 2002	Deadline for July CLA/CLAS exam application to NALA
June 20-22, 2002	NCBA Annual Convention, Wilmington, NC
July 10 - 13, 2002	NALA Convention, Savannah, Georgia
July 19 - 20, 2002	NALA CLA/CLAS Examination
August 15, 2002	Meredith R. Pollette CLAS Scholarship essays due to COB
September 13-14, 2002	Mid-Year Seminar and CLA Review Course at the Holiday Inn Sunspree Resort in Asheville
October 1, 2002	Deadline for October CLA/CLAS exam application to NALA
December 6 & 7, 2002	NALA CLA/CLAS Examination
March 20 - 22, 2003	Annual Meeting & Seminar / Wrightsville Beach

AROUND THE STATE

DISTRICT I

Beaufort, Brunswick, Carteret, Dare, Craven, Hyde, Jones, Lenoir, New Hanover, Onslow, Pamlico, Pender, Tyrrell and Washington Counties

N. Kennail Humphrey-Wilkerson (252) 638-6666 (w) nkh@hscw.com

Kennail has been a paralegal with Harris, Shields, Creech & Ward, P.A. in New Bern for almost 10 years. She has 15 years experience in law firms of varying sizes. She graduated from Carteret Community College in Morehead City in 1989, with an Associates Degree in Paralegal Technology; and from North Carolina Wesleyan College in Rocky Mount in 1992, with a Bachelor's Degree in Justice and Public Policy. Kennail hopes to bolster interest in NCPA among the paralegal community in District I.

DISTRICT II

Durham, Franklin, Granville, Johnston, Orange, Person, Vance, Wake and Warren Counties

Sarah C. Hutchins, CLA (919) 474-9137 (w) shutchins@bankslawfirm.com

Sarah Hutchins, CLA, is proud to be serving you for a second year as Director for District II. She is a graduate of the University of North Carolina at Chapel Hill with a Bachelor of Arts degree in Public Policy and History. In January of 2000, she received the Certified Legal Assistant designation from the National Association of Legal Assistants. Currently, she is working at the Banks Law Firm in Research Triangle Park and prior to that she was employed for three years at a law firm in Durham. She primarily works in collections, litigation and affordable housing and economic community development law. Sarah has been a member of the North Carolina Paralegal Association since 1998 and has served as the Annual Seminar Co-Chair and District Director. She is also a member of the North Carolina Bar Association Legal Assistants Division and the National Association for Legal Assistants. She has taught the Certified Legal Assistant's Review Class at Meredith College. Sarah currently lives in Raleigh. Sarah enjoyed meeting everyone at the Annual Seminar and hopes to meet more of you at upcoming events and seminars. Please contact her by phone or by e-mail with any news from around the District or any questions or suggestions you may have. She looks forward to serving you again as you District II Director.

DISTRICT III

Bladen, Columbus, Cumberland, Duplin, Harnett, Hoke, Lee, Moore, Richmond, Robeson, Sampson and Scotland Counties

Trudy Rutherford (910) 485-5171 (w) emr0128@aol.com

Trudy is serving as Interim Director for District III. She appreciates the opportunity to serve the District III members for another year, and invites those members to convey their ideas. If you did not get a chance to talk with her last year, please make a concerted effort to do so this year! We appreciate Trudy's continuing support of NCPA!

AROUND THE STATE

DISTRICT IV

Alamance, Caswell, Chatham, Davidson, Guilford, Randolph and Rockingham Counties

Belinda T. Pruitt, CLAS (336) 227-8851

btp@vernonlaw.com

Welcome new District IV Director for 2001-2003! Belinda is learning how to be District Director and Chairman of the Board at the same time. Talk about a challenge! She resides in Elon and works at the firm of Vernon, Vernon Wooten, Brown, Andrews & Garrett, P.A., in Burlington. She has been in domestic law since 1989. She is a member of the Alamance County Paralegal Association where she has served as President, Historian and Parliamentarian. She is a member of NALA and has been a member of NCPA since 1994. She is married to Edward Pruitt and has one son Ray and a daughter-in-law, Ruth.

DISTRICT V

Anson, Cabarrus, Gaston, Mecklenburg, Montgomery, Stanly and Union Counties

Reba R. Whaley, CLA (704) 679-9610

rwhaley@carolina.rr.com

Welcome new Interim District V Director! Reba is a freelance paralegal for two certified specialists in family law in Charlotte, I. Manning Huske and A. Marshall Basinger. She has a daughter, Sloane, who is 10 years old, three dogs and three cats! She secured her certification in January, 2001. She is the 2000 winner of the NCPA Meredith Pollette CLAS Scholarship which allowed her to take the CLA exam. She serves as Student/School chair for Metrolina Paralegal Association.

DISTRICT VI

Alexander, Alleghany, Davie, Forsyth, Iredell, Rowan, Stokes, Surry, Wilkes and Yadkin Counties

Patsy Anne Blackburn (336)658-5377

patty.a.blackburn@lowes.com

Welcome new Interim District VI Director! Patsy is a graduate of Wake Forest University and Wilkes Community College. She has been a paralegal for 15 years and is employed as a Project Manager - Stock Plan Administrator by Lowe's Companies, Inc. in North Wilkesboro since June of 1999. Patsy is a member of NALA and LAD in addition to NCPA. Patsy is excited about learning her duties as District VI Director.

DISTRICT VII

Buncombe, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, Swain and Transylvania Counties

Nicole Orlovitz (828) 252-2852

Nicole@davidgantt.com

Welcome new Interim District VII Director! Nicole was born 1971 in Baltimore, Maryland. She has a Bachelor of Arts, Legal Studies from the University of Central Florida. She was a personal injury, asbestos litigation paralegal for four years with Brayton Harley Curtis in Novato, CA. She has been a personal injury, bankruptcy, Social Security disability paralegal for four years with the Law Office of David Gantt in Asheville. Welcome Nicole!

AROUND THE STATE

DISTRICT VIII

Bertie, Camden, Chowan, Currituck, Edgecombe, Gates, Greene, Halifax, Hertford, Martin, Nash, Northampton, Pasquotank, Perquimans, Pitt, Wayne and Wilson Counties

Director to be appointed. Office vacant at the printing of THE AMICUS.

DISTRICT IX

Ashe, Avery, Burke, Caldwell, Catawba, Cleveland, Lincoln, McDowell, Mitchell, Polk, Rutherford, Watauga and Yancey Counties

Director to be appointed. Office vacant at the printing of THE AMICUS.

DIRECTOR AT LARGE

Marsha L. Johnson, CLAS (910) 892-7858 (w) marshaj@intrstar.net

Marsha, as NCPA's most recent past President, is currently serving as Director-At-Large and will be serving as Interim District IX Director until such time as this directorship position can be filled. Members in District IX are encouraged to contact Marsha with concerns, suggestions and news from your district. NCPA appreciates Marsha's continued support!

AFFILIATE DIRECTOR

Teresa A. Stacey (336) 227-8851 (w) tas@vernonlaw.com

Welcome Teresa A. Stacey as NCPA's first (and to date, only) Affiliate Director! She has been employed in the legal field in Alamance County for 20 years, 15 of which have been at the Vernon firm in Burlington. Teresa looks forward to working with the Board of Directors, and establishing goals for the new Affiliate Director position. She encourages other paralegal associations throughout the State to join NCPA as affiliate members, just as Alamance County Paralegal Association has done, making it the first paralegal association in the State to pursue such an affiliation. NCPA thanks Teresa and the Alamance County Paralegal Association for their support!

PARALEGAL EDUCATOR

Susan H. McIntyre, JD (252) 247-6000 ext 230 (w) shm@carteret.cc.nc.us

Welcome Susan H. McIntyre, JD of Carteret Community College in Morehead City, as NCPA's Paralegal Educator! We thank Susan for volunteering her time and efforts to NCPA.

ATTORNEY ADVISORS

Teresa M. Brenner, Esquire and Wiley P. Wooten, Esquire

Welcome to Teresa M. Brenner of Bank of America for agreeing to work with NCPA for another year as Attorney Advisor! We appreciate you volunteering your time and thank you for the help you have been to NCPA in the past. Welcome Wiley P. Wooten of Vernon, Vernon, Wooten, Brown, Andrews & Garrett, PA, in Burlington, NC as NCPA's new Attorney Advisor! We thank Wiley for volunteering his time and efforts to NCPA.

Ms. Brenner may be reached at (704) 386-4238 and Mr. Wooten can be reached at (336) 227-8851.

DID YOU KNOW????

The IRS revised form SS-4 (Application for Employer Identification Number) December, 2001. Go to www.irs.gov to download the revised form.

NCPA has adopted a Mission Statement. Look for the full document in the NCPA FORUM.

Documents recorded at the Register of Deeds on or after July 1, 2002, must meet the requirements of NCGS 161-14(b) as follows:

- 1. Be 8 $\frac{1}{2}$ inches by 11 inches or 8 $\frac{1}{2}$ inches by 14 inches
- 2. Have a blank margin of three inches at the top of the first page and blank margins of $\frac{1}{2}$ inches on the remaining sides of the first page and all sides of subsequent pages.
- 3. Be typed or printed in black on white paper in a legible font. A font size no smaller than 10 points shall be considered legible. Blanks in an instrument may be completed in pen and corrections to an instrument may be made in pen.
- 4. Have text typed or printed on one side of a page only.
- 5. State the type of instrument at the top of the first page.

IF AN INSTRUMENT DOES NOT MEET THESE REQUIREMENTS, THE REGISTER OF DEEDS SHALL REGISTER THE INSTRUMENT AFTER COLLECTING A FEE OF \$25.00 FOR NONSTANDARD DOCUMENTS AS REQUIRED BY G.S. 161-10(A)(19) IN ADDITION TO ALL OTHER APPLICABLE RECORDING FEES. HOWEVER, IF AN INSTRUMENT FAILS TO MEET THE REQUIREMENTS BECAUSE IT CONTAINS PRINT IN A FONT SIZE SMALLER THAN 10 POINTS, THE REGISTER OF DEEDS MAY REGISTER THE INSTRUMENT WITHOUT COLLECTING THE FEE FOR NONSTANDARD DOCUMENTS IF, IN THE DISCRETION OF THE REGISTER OF DEEDS, THE INSTRUMENT IS LEGIBLE.

COMING ATTRACTIONS...

Future issues of *THE AMICUS* will include reports from the NALA Liaison, Technology Committee, Bar Liaison, Associations Network Committee, Paralegal Educator and Job Bank, just to name a few! If you have newsworthy items to share, please email a complete description of those items to me at btp@vernonlaw.com, including dates, times and means of contact.

2002 – 2003 NCPA OFFICERS AND COMMITTEE CHAIRS

President

Theresa (Terry) Irvin, CLA 1039 Cedarwood Lane Charlotte, NC 28212-4401 (W) 704-388-7030 theresa.irvin@bankofamerica.com

1st Vice President (Education)

Anita Watts Wing Sygenta Crop Protection, Inc. 410 Swing Road Greensboro, NC 27409 (W) 336-632-2111 anita.wing@syngenta.com (w)

2nd Vice President (Membership)

Michelle L. Gauffreau
Adams Kleemeier, et al.
P. O. Box 3463
Greensboro, NC 27402-3463
(W) 336-373-1600 Ext. 201
mgauffreau@adamskleemeier.com

Secretary

Susan M. Shaw, CLA 5004 Hartridge Way Greensboro, NC 27407 (H) 336-855-9949 smshaw@worldnet.att.net

Treasurer

Brenda J. Mareski, CLA
Bank of America
NC1-002-29-01
101 South Tryon Street
Charlotte, NC 28255
(W) 704-386-7483
brenda.mareski@bankofamerica.com

Parliamentarian

Mary E. Willard, CLAS 19117 Peninsula Point Drive Cornelius, NC 28031 (H) 704-987-0412 mew091254@aol.com

NALA Liaison

Sherry G. Vaughan, CLA N.C. Electric Membership Corporation

Audit Chair

Darlene W. Cobb, CLA Connor, Bunn, et al. P. O. Box 3299 Wilson, NC 27895-3299 (W) 252-243-3136 dwc@cobra2.com

Associations Network Committee Chair

Teresa A. Stacey 512 Stokes Road Graham, NC 27253 (W) 336-227-8851 tas@vernonlaw.com

Annual Seminar Chair

Elizabeth B. Wilson, CLA 6706 Pencade Lane Charlotte, NC 28215 (H) 704-568-2005 wilsons1992@aol.com

Mid-Year Seminar Chair

Jocelyn D. Sutphin 2035 Preston Grove Avenue Cary, NC 27513-8471 (W) 919-835-0900 jsutphin@ymwlaw.com

CLA Review Course Chair

Melissa Stockley Jones, CLA Smith Anderson, et al. P. O. Box 2611 Raleigh, NC 27602-2611 (W) 919-838-2015 mjones@smithlaw.com

Registration Chair

Angela S. Elliott, CLA
Pulley, Watson, King & Lischer, P.A.
P. O. Drawer 3600
Durham, NC 27702-3600
(W) 919-682-9691
angie@pwkl.com

Convention Coordinator

Carmi H. Henderson Meineke Discount Muffler Shops, Inc. 128 S. Tryon Street, Suite 900 P. O. Box 27306 Raleigh, NC 27611 (W) 919-875-3128 sherry.vaughan@ncemcs.com Charlotte, NC 28202 (W) 704-377-8855 Ext. 134 carmi henderson@meineke.com

Ethics Chair

Mary A. Joyce Wheeler, CLA Carruthers & Roth, P.A. P. O. Box 540 Greensboro, NC 27402 (W) 336-379-8651 mjw@crlaw.com

Historian

Mary P. Wachob, CLAS 527 Deaverview Road Asheville, NC 28806 (W) 828-210-6849 wachobm@Roberts-Stevens.com

Job Bank Chair

Lisa A. Weisenburg, CLA 1141 Hibbs Road Newport, NC 28570 (W) 252-223-4411 oceanviewcla@yahoo.com

Long Range Planning Chair

Mary Parrish Coley, CLA
Branch Banking and Trust Company
P. O. Box 31273
Charlotte, NC 28231
(W) 704-954-1706
mcoley@bbandt.com

Nominations and Elections Chair

Kaye H. Summers Pulley, Watson, et al. P. O. Box 3600 Durham, NC 27702 (W) 919-682-9691 kaye@pwkl.com

Patron & Sustaining Chair and Advertising Editor

Patricia F. Clapper, CLA Levine & Stewart 143 W. Franklin Street Chapel Hill, NC 27516 (W) 919-929-0386 lglduck@aol.com

Regulation Task Force Chair

Sharon L. Wall, CLAS, Chair Highwoods Properties, Inc. 3100 Smoketree Ct., Ste. 600 Raleigh, NC 27604 (W) 919-875-6786 sherri.wall@highwoods.com

Senior Editor

Teresa Nichols Smith Cranfill, Sumner & Hartzog, LLP 1205 Culbreth Drive, Suite 200 Wilmington, NC 28405 (W) 910-509-9778 tns@cshlaw.com

Articles Editor and Association News Editor

Sarah C. Hutchins, CLA
The Banks Law Firm, P.A.
P. O. Box 14350
Research Triangle Park, NC 27709
(W) 919-474-9137
shutchins@bankslawfirm.com

Student/School Relations Chair

(not appointed at this time)

Survey Chair

Ruth H. Goodman, CLA Wishart, Norris, et al. P. O. Box 1998 Burlington, NC 27216-1998 (W) 336-584-3388 ruth.goodman@wnhplaw.com

Technology Chair

Jamie L. Fuller Culp, Elliott & Carpenter, P.L.L.C. 227 W. Trade Street, Suite 1500 Charlotte, NC 28202 (W) 704-372-6322 ilf@ceclaw.com

NCPA Coordinator

Mary F. Haggerty, CLA 6310 Linda Lake Court Charlotte, NC 28215 (W) 704-372-5616 ext 105 mhaggerty@grubbproperties.com