

Patti has been a paralegal for more than 27 years. She worked with the firm of Levine & Stewart in Chapel Hill for 20 years until the firm closed. She presently is a part-time family law paralegal at Poyner Spruill in Raleigh. She is a NALA Certified Legal Assistant with a Specialty in Litigation and she is certified by the North Carolina State Bar. She is a member of the North Carolina Paralegal Association, having served in many positions with the Association including President, and the National Association of Legal Assistants. She also serves on the curriculum advisory board for the Paralegal Program at Central Carolina Community College in Sanford and has taught part-time in their paralegal program since 2008. She also is a board member of the North Carolina State Bar Paralegal Certification Program.

Finding People Places & Things On The Internet



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A big corporate law firm recently hired several cannibals. "You are all part of our team now " said the HR Rep during briefing. "You get all the usual benefits, and you can go to the cafeteria to eat, but don't eat any of the other employees". The cannibals promised they would not.

Four weeks later the managing attorney remarked, "You're all working very hard, and I'm satisfied with you, however one of our paralegals has disappeared. Do any of you know what happened to her?" The cannibals all shook their heads no.

After the attorney had left, the leader of the cannibals said to the others, "Which one of you idiots ate the paralegal?" A hand raised hesitantly, to which the leader of the cannibals continued, "You fool, for weeks we've been eating associates and law clerks, and no one noticed, but noooo, you had to go and eat someone they would miss!"

- NC Dept of Corrections
www.doc.state.nc.us
- Federal Bureau of Prisons
<http://www.bop.gov/>
- Victim Information and Notification
Everyday www.vinelink.com
- Private Investigators/Process Servers
<http://www.ncapi.org/>
 - www.ncapps.org
 - <https://www.serve-now.com/>
- NC Employee Directory
<http://nc.gov/EmpDirSearch.aspx>

- Check what County a City is in:
www.uscounties.com or www.usps.com
- Vital Records www.vitalrec.com
- SearchSystems
<https://publicrecords.searchsystems.net>

- SR Lookup

<https://apps.dot.state.nc.us/srlookup/Default.aspx>

- Traffic Accidents (Codes and Manual)

https://connect.ncdot.gov/resources/safety/Teppl/Pages/Teppl-Topic.aspx?Topic_List=C34

DMV points

<https://www.ncdot.gov/dmv/license-id/driver-licenses/new-drivers/Documents/driver-handbook.pdf>

Insurance points

<https://www.ncdoi.gov/consumers/auto-and-vehicle-insurance/safe-driver-incentive-plan>

Historical Weather Data

www.weatherunderground.com

- AOC www.nccourts.org
- Civil/Criminal Records <https://courtlogic.com/>
or www.courtsearch.com
- Greenscreen Access
<https://www.nccourts.gov/services/remote-public-access-program/rpa-online-access>
- Property Information: www.netronline.com
- County Webpages (tax, property, etc.)

- NC Licensing Boards

- <http://www.nccpaboard.gov>

- www.ncmedboard.org

- <http://www.nclbgc.org/>

- <http://www.ncpsychologyboard.org/>

- <http://www.ncbon.com/>

- <http://nc.gov/government/agencies/index.aspx>

Links for other State Medical Licensing Boards

<http://www.fsmb.org/policy/contacts>

- NC State Board of Elections
<http://www.ncsbe.gov/voting>
- Lexis: www.accurint.com
- Westlaw's People Finder (CLEAR):
<https://clear.thomsonreuters.com>
- Listen to US Supreme Court Hearings
<https://www.oyez.org/>
- NC Appellate Court Filing Site
<https://www.ncappellatecourts.org/>

- Military Personnel <https://scra.dmdc.osd.mil>
- US District Courts (bankruptcy)
 - www.ncmb.uscourts.gov
 - <http://pacer.psc.uscourts.gov>
- Federal Election Commission
<http://www.fec.gov/finance/disclosure/norindsea.shtml>



- Twitter Data

<https://support.twitter.com/articles/20170160-downloading-your-twitter-archive#>

- ISP Contact Information

www.search.org/programs/hightech/isp

- Facebook Data

- <https://www.facebook.com/help/131112897028467/>

- NC General Assembly <http://www.ncleg.net/>
- Findlaw www.findlaw.com
- Google Scholar <http://scholar.google.com/>
(state cases going back to 1950, and federal cases going back to 1924)
- NC State Bar <http://www.ncbar.gov/>
- Martindale Hubbell www.lawyers.com
Avvo www.avvo.com
- Juris Pro www.jurispro.com
- TrialSmith www.trialsmith.com (only with NCAJ memberships)

- NC Secretary of State www.sosnc.gov
- Link to SOS offices
<http://www.residentagentinfo.com/>
- **Nursing Homes** (Medicaid and Medicare only)
<http://Medicare.gov/NHCompare/home.asp>
- NC Daycares
<http://ncchildcare.dhhs.state.nc.us>

- SEC Filings: www.sec.gov/edgar.shtml
- USPTO <http://www.uspto.gov/>
- NC Industrial Commission WC Carrier Search:
<https://ccms.ic.nc.gov/insurancecoverage/nscov/insCoverageSearch>
- Dept of Insurance www.ncdoi.com

- State and Local Government Links:
<http://www.statelocalgov.net/>
- NC Agency List
<http://nc.gov/government/agencies/index.aspx>
- Federal Agency Index:
<https://www.usa.gov/federal-agencies>
- County & City Webpages
- <http://www.sog.unc.edu/node/723> (cities)
<http://www.sog.unc.edu/node/724> (counties)

- WebMd www.webmd.com
- Merck Manuals
<https://www.merckmanuals.com/>
- IC-9 codes:
<http://www.eicd.com/EICDMain.htm>
- Drug Index www.rxlist.com

- Medical Record Copies
- <https://medicopy.net/who-we-are/blog/guide-of-state-statutes-for-copies-of-medical-records>

- Layman's Legal Dictionary: www.nolo.com/glossary.cfm
- Open Office www.openoffice.org
- Credit Reports
<https://www.annualcreditreport.com/cra/index.jsp>
- Web Page Archives www.archive.org

- Convert Files www.zamzar.com
- How Do I Get A HUMAN??
<http://gethuman.com>
- Print Calendars and Calculate Days
<http://www.timeanddate.com/>

Apps

- Adobe Scan



- **Fastcase** (only free for NC Bar Association Members)
- Westlaw/Lexis both have companion apps
- What are your favorite apps for work?



PARALEGAL

GO AHEAD, TRY TO DO IT WITHOUT ME.

- www.lawhumor.com
- <https://lawhaha.com>
- <https://abovethelaw.com/>
- <https://loweringthebar.net/>
- <https://lettersblogatory.com/about/>
- https://blogs.findlaw.com/legally_weird/
- www.feedly.com (put it all in one place)

A man in a hot air balloon realized he was lost. He reduced altitude and spotted a woman below. Descending a bit more he shouted, "Excuse me, can you help? I promised a friend I would meet him an hour ago, but I do not know where I am."

The woman replied, "You're in a hot air balloon, approximately 30 feet above the ground. You are between 40/41 degrees latitude, north, and 59/60 degrees west, longitude."

"You must be a paralegal", said the balloonist.

"I am," replied the woman, "How did you know?"



"Well," answered the balloonist, "everything you told me is technically correct, but I have no idea what to make of your information and the fact is, I am still lost. Frankly, you've not been much help at all, if anything, you have delayed my trip."

The woman pondered a minute and responded, "You must be an attorney."

"I am," replied the balloonist, "But how did you know?"

"Well," replied the woman, "You don't know where you are or where you are going. You have risen to where you are due to a large quantity of hot air. You made a promise which you have no idea how to keep, and you expect people beneath you to solve your problem. The fact is you are in exactly the same position you were in before we met, but now - somehow - it is my fault."