25th MID YEAR SEMINAR / 2nd ANNUAL CLA/CP EXAM CRAM & NCCP REVIEW COURSE

SEPTEMBER 18 - 19, 2009

EMBASSY SUITES HOTEL
WINSTON SALEM, NC
406 North Cherry Street, Winston Salem, NC 27101
Phone: (336) 724-2300
http://embassysuites1.hilton.com

To attend, complete this registration form OR register for the seminar Online at
https://web.memberclicks.com/mc/quickForm/viewForm.do?orgId=ncpa&formId=63817
North Carolina Paralegal Association, Inc.
Mid Year Seminar Schedule

Friday, September 18, 2009

10:00am - 12:00pm  NCPA Long Range Planning Meeting (all members are welcome to attend)
1:00pm – 3:00pm  NCPA Board Meeting (all members are welcome to attend)
7:00 pm – 9:00 pm  Early Registration/Welcome Reception/Exhibitor Exposition

Saturday, September 19, 2009

7:30 am - 8:30 am  Registration & Continental Breakfast
8:30 am - 8:45 am  Welcome Remarks, President, Patti F. Clapper, CLA, NCCP
8:45 am - 10:00 am  GENERAL  Job Seeking and Job Keeping in Today’s Economy
SESSION:  Debbie Lawrence; Huseby, Inc., Charlotte, NC
Camille Steele; Lawyer’s Mutual, Cary, NC
10:00 am - 10:30 am  Break - Visit with Exhibitors (Hotel Checkout)
10:30 am - 11:45 am  CONCURRENT SESSIONS  (Choose one)
SESSION A:  Elder Law
Charlie Brown, JD; Wishart Norris, Burlington, N.C.
SESSION B:  ABCs and More of E-Discovery
Dan Chapman; PreArc, Charlotte, NC
11:45 pm -1:00 pm  LUNCH
1:00 pm - 2:15 pm  CONCURRENT SESSIONS  (Choose one)
SESSION A:  Legal - Health Topic, TBA
Cynthia Thompson-Hyde, Legal Nurse of the Carolinas
SESSION B:  "A Paralegal’s Guide to Broker-Dealer Registration -- What Every Paralegal Should Know"
Mary Willard, CLAS, NCCP
2:15 pm - 3:30 pm  CONCURRENT SESSIONS  (Choose one)
SESSION A:  Social Security as it Affects the Family Law Practitioner
Paul C. Shepard, JD; Winston Salem, NC
SESSION B:  Real Estate Update: The Final RESPA Rule – HUD Form changes
Natasha Branch, Fidelity National Title Insurance Co.
3:30 pm - 3:45 pm  Break
3:45 pm - 4:45 pm  GENERAL  Electronic Ethics
SESSION:  Yolanda Smith, CP, NCCP
4:45 p.m.  Closing Remarks & Door Prizes
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<thead>
<tr>
<th>Time</th>
<th>Session</th>
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<tr>
<td>7:30 – 8:00am</td>
<td>Registration</td>
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<tr>
<td>8:00 – 8:15 am</td>
<td>Opening Remarks</td>
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<td>8:15 – 9:00 am</td>
<td>Family Law</td>
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<td>9:00 – 9:45 am</td>
<td>Judgment &amp; Analytical</td>
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<td>9:45 – 10:00 am</td>
<td>Break</td>
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<tr>
<td>10:00 – 10:45 am</td>
<td>Probate/Estate Planning</td>
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<td>10:45 – 11:30 am</td>
<td>Contracts</td>
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<td>11:30 – 12:15 pm</td>
<td>Legal Research</td>
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<td>12:15 – 1:30 pm</td>
<td>Lunch</td>
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<tr>
<td>1:30 – 2:15 pm</td>
<td>Bankruptcy</td>
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<tr>
<td>2:15 – 3:00 pm</td>
<td>Business Organization</td>
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<td>3:00 – 3:15 pm</td>
<td>Break</td>
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<tr>
<td>3:15 – 4:00 pm</td>
<td>Civil Litigation</td>
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<td>4:00 – 4:45 pm</td>
<td>Real Estate</td>
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<tr>
<td>4:45 – 5:30 pm</td>
<td>Criminal Law</td>
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<tr>
<td>7:00 pm – 9:00 pm</td>
<td>Early Registration/Welcome Reception/Exhibitor Exposition</td>
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**Saturday, September 19, 2009 – NCCP REVIEW COURSE**

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<tr>
<td>7:30 a.m.- 8:30 a.m.</td>
<td>Registration &amp; Continental Breakfast</td>
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<tr>
<td>8:30 a.m.- 8:45 a.m.</td>
<td>Welcome Remarks/General Test Information</td>
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<tr>
<td>8:45 a.m.- 9:45 a.m.</td>
<td>NCCP Session 1: Ethics</td>
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<td>9:45 a.m.- 10:30 a.m.</td>
<td>NCCP Session 2: Real Estate</td>
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<tr>
<td>10:30 a.m.- 11:00 a.m.</td>
<td>Break – extra time to check out of hotel and visit with Exhibitors</td>
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<tr>
<td>11:00 a.m.- 11:45 a.m.</td>
<td>NCCP Session 3: Family Law</td>
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<td>11:45 a.m.- 12:45 p.m.</td>
<td>Lunch</td>
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<tr>
<td>12:45 p.m.- 1:30 p.m.</td>
<td>NCCP Session 4: Legal Research</td>
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<td>1:30 p.m.- 2:15 p.m.</td>
<td>NCCP Session 5: Business Law</td>
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<tr>
<td>2:15 p.m.- 3:00 p.m.</td>
<td>NCCP Session 6: Criminal</td>
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<td>3:00 p.m.- 3:15 p.m.</td>
<td>Break</td>
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<td>3:15 p.m.- 4:00 p.m.</td>
<td>NCCP Session 7: Rules of Civil Procedure</td>
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<td>4:00 p.m.- 4:45 p.m.</td>
<td>NCCP Session 8: Probate</td>
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<td>4:45 p.m. closing</td>
<td>Closing remarks &amp; door prizes</td>
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**Please Note:** These sessions are review courses and not comprehensive instruction courses on the subjects taught. CLA/CP Exam Cram Participants may want to purchase the CLA Review Manual published by West Publishing as this manual will be used during the CLA session. The manual may be ordered from NALA at (918) 587-6828 or [www.nala.org](http://www.nala.org).
CONTINUING LEGAL ASSISTANT EDUCATION CREDIT:

- The Midyear Seminar has been approved by the Certifying Board of the National Association of Legal Assistants, Inc. for 6.25 hours of CLE credit toward maintenance of the CLA/CP credential.
- The Review Course has been approved by the Certifying Board of the National Association of Legal Assistants, Inc. for 14 hours of CLE credit toward maintenance of the CLA/CP credential.
- The Midyear Seminar has been approved by the NC State Bar Board of Paralegal Certification for 6.0 hours of CPE credits including 1.0 hour of ethics CPE credit towards the NCCP credential.
- The Review Course has been approved by the NC State Bar Board of Paralegal Certification for 6.5 hours of CPE credit including 1.0 hour of ethics CPE credit towards the NCCP credential. (Approval Pending)

REFUNDS:

- If we receive your request by September 1, 2009, we will issue you a full refund, less a $10.00 cancellation fee.
- If we receive your request between September 2 and September 6, 2009, we will issue a 50% refund.
- If we receive your request after September 6, 2009, no refund will be issued.
- You must notify the registration chair, Melissa Stockley-Jones, CP, NCCP at (919) 838-2015.
- Refunds are not issued until after the seminar is completed.

MANUSCRIPTS: Attendees now have the option to download the manuscript from the NCPA website approximately one week prior to the seminar. NCPA believes this new policy is more environmentally friendly as it prevents us from printing a large number of manuscripts that are subsequently unused. We hope that this change will enhance your conference experience while conserving natural resources and respecting the environment. Please be sure to indicate how you would like the manuscript provided to you. **IF YOU DO NOT MAKE A CHOICE, YOU WILL NEED TO DOWNLOAD THE MANUSCRIPT FROM THE WEBSITE.** If you choose the download option, please note that we will NOT have a printed copy for you when you check in.

DISCOUNTS: Law offices or corporations with three (3) or more paralegals attending the seminar, or three (3) or more paralegal students registering simultaneously, will be entitled to receive a 10% discount on the registration fee only. Discount does not apply to additional lunch or dinner tickets or manuscript purchase. **Registration forms and fees must be received simultaneously to ensure proper credit for discount.** Online registration is not eligible for the discount – you must submit paper registration forms.

HOTEL INFORMATION:

**Room Rates:** Standard Rooms are $129.00, plus tax; the hotel has held a block of rooms for NCPA until September 1, 2009. After this date, room availability and price are not guaranteed. Please be
sure to designate that you are attending the North Carolina Paralegal Association Seminar to receive this discounted rate.

Please make your own hotel reservations: Call 1-800-696-6107 and ask for the NCPA room rate. Please note that half of our room block is being held online and half by calling in. If you use one method and are told there are no rooms, you will need to use the other method to register. After September 1, we cannot guarantee you a room or the discounted rate.


FOR MORE INFORMATION, CONTACT

Stephanie Elliott-Park NCCP
1st Vice President and SEMINAR Co-Chair
education@ncparalegal.org selliott-park@gastonlegal.com

Michele A. Tuttle, CLA, NCCP
Seminar Co-Chair, Exhibitor Chair
michele@barrettfirm.com
REGISTRATION FORM

Or register online at https://web.memberclicks.com/mc/quickForm/viewForm.do?orgId=ncpa&formId=63817

NCPA’s 25th MidYear Seminar / CLA/CP Exam Cram & NCCP Review Course Schedule
September 18-19, 2009

Registration deadline is September 1, 2009. Please add the late fee if your registration is postmarked on or after this date. Walk-ins are welcome the day of the seminar. Checks should be made payable to NCPA for the total amount of all applicable fees. Your check or credit card statement is your receipt. We do not send confirmations.

Return this form and your payment to: Melissa Stockley-Jones, CP, NCCP
NCPA, Registration Chair
PO Box 3624
Charlotte, NC 28236-6264

NAME: ___________________________________________________ (This is how your name will appear on your name tag - please be sure to include any credentials such as CLA or NCCP.)

ADDRESS: ______________________________________________
________________________________________________

FIRM NAME: _____________________________________________

TELEPHONE:___________________________________________

E-MAIL ADDRESS: ________________________________________

CHECK NO.: ____________ ENCLOSED: $_____________________

IS THIS YOUR FIRST NCPA SEMINAR?

☐ Yes  ☐ No

I am attending the Mid-Year Seminar on September 19, 2009

_____ $120.00 NCPA/NALA Member*/Paralegal Educator
_____ $195.00 Non-Member
_____ $75.00 NCPA/NALA Student Member
_____ $90.00 Student Non-Member
_____ $20.00 Late Registration Fee (if postmarked after 9/1/09)
_____ $50.00 Manuscript Only (will be mailed after seminar date)

CHECK THE CONCURRENT SESSIONS YOU WILL ATTEND:

Saturday, 10:30am  Session A ______  Session B ______  (you can only attend ONE)
Saturday, 1:00pm  Session A ______  Session B ______  (you can only attend ONE)
Saturday, 2:15pm  Session A ______  Session B ______  (you can only attend ONE)

I am attending the CLA Exam Cram and NCCP Review Course on September 18/19, 2009

_____ $175.00 NCPA/NALA Member*
_____ $250.00 Non-Member
_____ $90.00 NCPA/NALA Student Member
_____ $115.00 Student Non-Member
_____ $125.00 Paralegal Educator
_____ $20.00 Late Registration Fee (if postmarked after 9/1/09)
_____ $50.00 Manuscript Only (will be mailed after seminar date)

I will download the manuscript. Please notify me when it is available. My email address is____________________________. (PLEASE PRINT LEGIBLY!) I understand that a copy of the manuscript will NOT be available for me when I check in.

_____ Please provide me with a manuscript when I check in.

*If you are not an NCPA member but have a NALA General Membership, please include a copy of your NALA membership card.

Contributions or gifts to the North Carolina Paralegal Association, Inc. are not deductible contributions for federal income tax purposes; however, payments may qualify as ordinary and necessary business expenses.